

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. PAGE 1 OF 2 PAGES

2. AMENDMENT/MODIFICATION NO.: 09	3. EFFECTIVE DATE 2/24/06	4. PURCHASE REQUISITION NO.:	5A. SOLICITATION/CONTRACT/PROJECT TITLE
			5B. PROJECT NO (If applicable)
6. ISSUED BY ARCHITECT OF THE CAPITOL United States Capitol Washington, D.C. 20515		7. ADDRESS AMENDMENT/MODIFICATION TO Architect of the Capitol Procurement Division Ford House Office Building, Room H2-263 Attn: Christopher Blumberg Second and "D" Streets, S.W. Washington, DC 20515	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. 050019
			9B. DATED (See Item 11) September 26, 2005
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (See Item 13)

11. THIS ITEM APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment;

(b) By acknowledging receipt of this amendment in Block 12 of the AOC 33 or Block 19 of the AOC 1442 of the original solicitation package, giving amendment number and its date; or

(c) By separate letter which includes a reference to the solicitation and amendment numbers.

FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, provided each letter makes reference to the solicitation and this amendment, and is received prior to the opening/receipt hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS AND MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

Check One			
	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.		
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)(1)		
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:		
	D. OTHER (Specify type of modification and authority)		
E. IMPORTANT: Contractor _____ is not, _____ is required to sign this document and return it to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION SEE CONTINUATION PAGE Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME OF CONTRACTING OFFICER (Type or print)	
15B. OFFEROR/CONTRACTOR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By _____ (Signature of Contracting Officer)	16C. DATE SIGNED

AMENDMENT NO.: 09 Solicitation No.: 050019

This amendment is issued as follows:

1) An additional time extension cannot be granted. Due date for proposals remains 2/28/06.

2) Provide responses to the following question:

a) The Commission summary spreadsheet does not provide a commission possibility to make a distinction between Current/proposed/renovated. In other words, if our commission changes based on current/proposed or renovated, how do we input it?

Response

For workbooks J.7.1 through J.7.15, a separate Commission Summary worksheet exists for each. However, multiple worksheets are not provided for Commission Summaries for Current, Proposed, and Renovated. Offerors are instructed to copy the supplied Commission Summary worksheet and create the necessary additional worksheets to cover the 3 potential Commission Summaries. Each worksheet should be named with the appropriate title (e.g Current, Proposed, or Renovated).

b) What if we want more than 3 ranges of revenues to calculate commissions?

Response

As identified in the response above, additional Commission Summary worksheets may be created for workbooks J.7.1 through J.7.15, as necessary. These worksheets allow for up to 3 different revenue ranges. If additional ranges are desired to be proposed, Offerors are instructed to alter the Commission Summary worksheets accordingly to add the correct number of ranges.

c) The Ford spreadsheets (J.7.19) for price and portions do not include "Renovated".

Response

J.7.19 mistakenly omitted a column for renovated. The attached revised J.7.19 should be utilized for proposal submission.

d) Regarding the financial submissions, forms J.7.1 through J.7.15 for the House and Senate, where are we to insert the payroll associated with the on site staff not directly associated with a specific food service café, c-store or catering. For example, the General Manager of the entire House Dining Services - where would we input that salary, given the different iterations and combinations of venues. I am certain that in order to analyze all bids equally, you would want us to include the salaries associated with on site support staff in the same location.

Response

RFP Section J.7 workbooks call for "dedicated management", "non-management", and "shared management" FTEs (full-time equivalents). The workbooks also ask for lump sum payroll dollars and then calculate payroll as a % of sales. Offerors are expected to prepare a management and supervisory plan for CVC, Senate and House (serving as the Offeror's working papers and the source for management staff assumptions), and then load into the J.7 workbooks the respective payroll dollars for "dedicated", "non-management", and "shared management" positions. This level of detail and information on management and on-site support staff assigned to the account will be sufficient for evaluating proposals.

Attachment